

**REQUEST FOR THE ADMINISTRATION OF MEDICINE OR TREATMENT 2021/2022**

**GUIDELINES FOR THE ADMINISTRATION OF MEDICATION IN SCHOOLS**

Medication in the Schools

The administration of medicine is not normally a function of education. However, some students may require prescription medication during the school day. Only in cases where failure to take prescribed medication would jeopardize the student's health and/or education will medication be administered in school. Medication shall only be administered to students by authorized school officials.

Guidelines for the Administration of Medication in Schools

1. Medication shall be delivered to the Nurse's Office or Principal's Office
2. Medication shall be in a container appropriately labeled by pharmacist/physician
3. Written orders shall be received from the physician
4. **Written permission shall be received from the parent/guardian**
5. Medication guidelines shall be renewed annually
6. **WITHOUT THE ABOVE INFORMATION, MEDICATION WILL NOT BE GIVEN**
7. **NO EXCEPTIONS**

Student Information:

Student Name:  Date of Birth:

School:

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**TO BE FILLED OUT BY HEALTH PROFESSIONAL**

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Medication: \_\_\_\_\_ Dosage,Frequency,Times: \_\_\_\_\_

Dosage at School \_\_\_\_\_ Time To Be Given At School: \_\_\_\_\_

Illness/Disease: \_\_\_\_\_

Other Medications Child Is Receiving: \_\_\_\_\_

Physician's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Physician Emergency Phone Number: \_\_\_\_\_

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**I Hearby give my permission for authorized school officials to administer the above medications to my child during school hours.**

Parent/Guardian Signature: \_\_\_\_\_ Phone: \_\_\_\_\_ Date: \_\_\_\_\_

**PLEASE RETURN THIS FORM TO SCHOOL**